

Northwest Sport Kite League By-laws

Last Revised August 14, 2005

Article I: Name and Purpose

Section 1: Name

- a. The name of this organization shall be the Northwest Sport Kite League.

Section 2: Purpose

- a. The overall purpose of the League shall be to provide a public forum for competitive sport kiting throughout the Pacific Northwest. To that end, the League shall:
 - i. Provide and promote opportunity of competitions.
 - ii. Provide training for judges, field help and scorekeepers.
 - iii. Assist flyers in developing their skills
 - iv. Have equipment available to set up competition events.

Section 3: Type Of Events

- a. Assist Promoter in staging competition events
- b. League put on and run by League.

Section 4: Activities

- a. Annual meeting to establish a competition calendar for the year.
- b. Training for flyers, judges and field help.
- c. Year-end awards.

Section 5: Rules and Scoring

- a. The AKA International Sport Kite Competition Rules will be followed by all events.
- b. Competitor must be member of the AKA

Section 6: Organization

- a. President/Event Coordinator
- b. Vice President/President Elect.
- c. Past President
- d. Field Equipment Coordinator
- e. Sound Equipment Coordinator
- f. Secretary
- g. Treasurer
- h. Scorekeeper
- i. Indoor Coordinator

Article II: Membership

Section 1: Eligibility

- a. Membership is open to all persons who favor the purposes of the League.

Section 2: Classes Of Members

- a. Member is a registered competitor (individual), or aid with the operation of the Northwest Sport Kite League.
- b. Member is an event promoter, owner or full time employee of a kite business.

Section 3: Privileges Of Membership

- a. Right to vote at Membership Meetings.
- b. Subscription to the Leagues publications for the membership term.
- c. Upon request, a copy of the Leagues by-laws in effect at the time of request (There may be a charge for copying).
- d. May be elected to League office. Limited to class "a" members.

Section 4: Dues

- a. Dues shall be determined by the Board of Directors.
- b. Dues shall be no more than is reasonable and necessary for publications of the League, for support of the Leagues functions and for achievements of its goals.
- c. Each competitor (individual) will be charged a fee to support record keeping, reporting results to AKA and funding the year-end awards for first place. What is to be awarded will be determined by the board of directors and the funds raised.
- d. The Board of Directors by a three-fourths (3/4) vote may charge a reasonable fee to non-members to recover the cost of sending them copies of charter and annual mailings.

Section 5: Termination And Withholding Of Membership

- a. The Board Of Directors by a three-fourths (3/4) vote may, in writing, terminate or withhold membership for activity which in the judgment of the Board is prejudicial to the best interests of the League.

Section 6: Membership Transference

- a. Membership in the League is not transferable, assignable, or negotiable. Memberships may however be given as gifts.

Section 7: Membership Lapse

- a. Membership shall lapse the day before the first event of the calendar year for Regular Members.

Article III: Board Of Directors

Section 1: Responsibilities

- a. The Board of Directors will be the governing body of the League.

Section 2: Officers of the Board

- a. The President, Vice President, Past President, Treasurer, Field Equipment Coordinator, Sound Equipment Coordinator, Scorekeeper, Secretary, and Indoor Coordinator will make up the Board of Directors.

Article IV: Officers And Committees

Section 1: President.

- a. The President will be the chief executive officer and spokesperson for the League. Duties of the President include:
 - i. Communicate and work out details with promoters of League events.
 - ii. Responsibility of seeing that League events and activities are adequately planned and staffed.
 - iii. Communicating with committees, League volunteers and members.
 - iv. Scheduling and chairing all General and Board Meetings.
 - v. Delegating tasks and appointing committee chairs as needed, except where otherwise delegated in these by-laws.
 - vi. All expenditures must be approved in advance by the (Treasurer or) President.

Section 2: Vice President/President Elect

- a. The Vice President will be responsible for assisting the President. The Vice President is the President's shadow for the first year. The VP should meet the promoters to provide a smooth transition each year. Duties of the Vice President include:
 - i. Coordinating the activities of the committees.
 - ii. Representing the President when the President is absent or unable to participate in required functions.

Section 3: Past President

- a. The Past President will advise and aid the current Board of Directors to help provide for the continued operations of the League.

Section 4: Treasurer

- a. The Treasurer will be the chief financial officer for the League. Duties of the Treasurer include:
 - i. Maintaining financial records and bank accounts.
 - ii. Paying all League bills and reimbursable expenses.
 - iii. Maintaining a roster of current members, collecting dues, and presenting financial reports at meetings.
 - iv. Controlling and monitoring the League post office box and distributing incoming mail to appropriate members.
 - v. Chairing the ways and means committee.
 - vi. All expenditures must be approved in advance by the Treasurer (or President).

Section 5: Secretary

- a. The Secretary will be responsible for correspondence and non-financial record keeping for the League. Duties of the Secretary include:
 - i. Recording minutes for all meetings.
 - ii. Maintaining a file of League documents.
 - iii. Responding to inquiries and correspondence received by the league.

Section 6: Scorekeeper

- a. The day of an event the Scorekeeper will delegate and coordinate:
 - i. Registration of competitors.
 - ii. Posting of flight order.
 - iii. Coordinating judges and other volunteers.
 - iv. Forms
 - v. Keep and calculate scores and placings.
 - vi. Post results.

Section 7: Field Equipment Coordinator

- a. The Field equipment Coordinator may delegate tasks and form committees as needed.
- b. The Field equipment Coordinator will be responsible for:
 - i. Obtaining materials specific to individual events, if not supplied by a promoter or host:
 - a. Permits
 - b. Portable toilets
 - c. Field
 - d. Scoring Tent
 - e. Registration Table
 - f. Coordinating with Parks & Rec. and City Chamber of Commerce when needed.

Section 8: Sound Equipment Coordinator

- a. The Sound Equipment Coordinator may delegate tasks and form committees as needed.
- b. The Sound Equipment Coordinator will be responsible for:
 - i. Obtaining materials specific to individual events, if not supplied by a promoter or host:
 - a. PA system

Section 9: Indoor Coordinator

- a. The Indoor Coordinator may delegate tasks and form committees as needed.
- b. The Indoor Coordinator will be responsible for:
 - i. Liaison with indoor event organizers and league resources.
 - ii. Assist as necessary in organization of indoor events.

Section 10: Planning Committee

- a. The planning committee will be responsible for advance preparation of all league events. The planning committee will be responsible for the following:
 - i. Determining event locations and dates.
 - ii. Obtaining materials specific to individual events, such as:
 - a. Permits
 - b. Portable toilets
 - c. PA System
 - iii. Forms
- b. Coordinating with Parks and Rec. and city chamber of commerce.

Section 11: Committees

- a. Additional special committees may be established at the discretion of the president or by majority vote of the Board of Directors. Such committees are dissolved at the end of the season unless reestablished.

Article V: Meetings

Section 1: Annual Meeting

- a. An annual meeting of the general membership will be scheduled by the president.
- b. The agenda of the annual meeting will include, but not be limited to, an activity report from President, a financial report by the treasurer, and the election of Board members.

Section 2: Board Meetings

- a. The Board of Directors shall meet at the time of the Annual Meeting and at other such times and places as the Directors shall determine.

Section 3: Special Meetings

- a. Special meetings of the membership may be called at the discretion of the President, or by a petition presented to the President and signed by not less than ten Regular Members in good standing.
- b. Upon submission of a petition, the President will hold a special meeting within thirty days.

Section 4: Meeting Announcements

- a. All meetings will be announced at least 14 days in advance of the meeting.

Section 5: Parliamentary Authority

- a. Meetings of the general membership (Annual Meeting and Special Meetings) will be conducted according to Robert's Rules of Order.

Section 6: Quorum

- a. A quorum at any Board Meeting will be five Board members.
- b. A quorum at any meeting of the general membership will be 20% of the membership.

Article VI: Election & Appointment Of Officers

Section 1: Term

- a. Nine Board Members will serve each year. The Board Members will serve two-year, overlapping terms. In the first year of the league, the initial five Board Members will be elected at the same time. The elected members with the most votes will serve three-year terms; the other three elected members will serve two-year terms.

Section 2: Elections

- a. Members shall be notified of the Annual Meeting at least sixty (60) days before the meeting. In the same announcement, nominations for Board members shall be solicited from the members. Solicited nominations must be received by the nominating committee by thirty-seven (37) days before the annual meeting.

- Notice in any NWSKL publication (including the web site) can satisfy the requirement of notice.
- b. Elections will be held for four (4) Board Members in odd number years and for five (5) Board Members in even number years.
 - c. Candidates are elected to the Board in general and not to a specific position. See Article VI Section 3 Appointments.

Section 3: Appointments

- a. The nine Board Members will select officers and committee chairs from among themselves within thirty days of the annual meeting.
- b. Terms of office for designated officers and committee chairs will be for one year unless the Board chooses by majority vote to reorganize. Designated officers serve until a replacement is selected.

Section 4: Removal From Office

- a. Removal by Recall
 - i. Any elected Board Member may be removed from office by a two-thirds vote of the members present at any Membership meeting. An announcement of the intent to recall a Board Member must be included in the notice of the meeting.
 - ii. In the event that a Board Member is removed from office, that vacancy will be filled by election at the same meeting.
- b. Removal by Absence
 - i. Any Board Member who is absent from more than two regularly scheduled board meetings in any season will be removed from office.
 - ii. A replacement will be elected by a simple majority vote of the board at the next regularly scheduled meeting.
- c. The newly elected replacement will serve the remainder of the original term.

Section 5: Vacancies

- a. In the event that any Board Member resigns their position, discontinues active participation in the League, or creates a vacancy by any other means, the Board will appoint a qualified replacement to serve for the remainder of the original term.

Article VII: Amendments

Section 1.

- a. These By-Laws may be amended at any meeting of the general membership by a two-thirds majority of members in attendance. An announcement of the intent to amend and a copy of the proposed amendment must be included in the notice of the meeting.

Article VIII: Anti-Discrimination

Section 1.

- a. No person shall be discriminated against in admission to membership, election or appointment to any post, hire for a position, or participation in any League

activities on account of race, color, creed, national origin, sexual orientation, political beliefs, sex or age.

Article IX: Dissolution

Section 1:

- a. If at any point, the Northwest Sport Kite League formally ceases to exist as an organization, the assets of the League will be donated to the American Kitefliers Association.